



Letter Of Instruction (LOI)

Please Print, Preferably with Black Ink. If you require additional space, please use a second form or attach a second page.

Step One Account Information

When redeeming from an account with multiple funds, please specify the fund name/number and the dollar/share value to be redeemed:

ACCOUNT NUMBER

FUND NAME OR FUND NUMBER

NAME(S) ON ACCOUNT

RESIDENTIAL STREET ADDRESS (A POST OFFICE BOX IS NOT ACCEPTABLE)

CITY, STATE, ZIP CODE

DAYTIME PHONE NUMBER

EVENING PHONE NUMBER

SOCIAL SECURITY NUMBER/TAX ID NUMBER

DATE OF BIRTH (MM/DD/YYYY)

Step Two Instructions

I, the undersigned, request the following action regarding my Royce Funds account:

Four horizontal lines for providing instructions regarding the account.

If you are acting on behalf of an account owner who is deceased, you MUST include the Date of Death. _____ month/_____ day/_____ year

Step Three Signatures

If you are not signing as an individual, state your title or capacity. Each person signing on behalf of an entity represents that his or her actions are authorized.

ACCOUNT OWNER SIGNATURE

DATE

TITLE/CAPACITY

JOINT ACCOUNT OWNER SIGNATURE

DATE

TITLE/CAPACITY

Large rectangular box for the MEDALLION GUARANTEE STAMP.

Step Four Mailing Instructions

Please mail the completed form to:

The Royce Funds
c/o SS&C GIDS, Inc.
PO Box 219012
Kansas City, MO 64121-9012

Express, Certified or Registered Mail:

The Royce Funds
c/o SS&C GIDS, Inc.
330 W 9th Street
Kansas City, MO 64105

For assistance, please visit our
website or call Shareholder
Services at (800) 841-1180

TheRoyceFunds